

Galloway Cattle Society of GB and Ireland

Rules of procedure

Non-Discrimination

The Galloway Cattle Society of GB and Ireland shall operate in a non-discriminatory manner towards its members as 5.3.2 in our Articles of Association

- a) No person who is not a member of the Society shall be eligible to register entries in the Society's herdbook. Membership of the Society is open to such persons as the Trustees may admit provided:
 - i. They are eligible for admission under the rules of the Society
 - ii. Registration of animals are eligible under the rules of the Society
- b) The Society shall have the right to maintain a computerised record of members' transactions with the Society and reserve the right to penalise members found to be in breach of procedures vital to the accurate maintenance and integrity of the herdbook.

The Society, its servant or agents shall not be responsible for any injury, loss or damage to any person, animal or property occurring during or as a result of inspections, cow classification, the carrying out of the Society's breed improvement programme or any other Society related activity.

While the Society will endeavour to keep members informed of changes to these rules, it is the sole responsibility of members to keep themselves fully informed of current rules.

Appeals procedure

Where within the procedures of the Society, a member feels that he or she has been unfairly disadvantaged; he/she may make a special appeal to the Trustees of the Society. Such appeals shall be dealt with in accordance with the appeals procedure below. The objective of this procedure is to provide a member who has a grievance with the Society an opportunity to have the grievance examined and resolved at the earliest practical moment and at the most local level possible. While the matter is being considered under the Appeals Procedure, the operation of the Society cannot be interrupted. The person(s) raising the matter shall continue to comply with the rules of the Society during the course of the examination of the matter in question. By so doing he/she will not create any precedent nor will his/her membership of the Society be prejudiced in any way in relation to the matter being processed. The procedure to apply shall be as follows;

Stage 1.

A member who feels aggrieved in relation to any matter pertaining to Society business should, in the first instance, write to the Chairman of Trustees of the Society, making it clear that Stage 1 of the Appeals Procedure is being invoked. The

Chairman will reply as soon as is reasonably practicable, but in any case, within thirty days from receipt of the letter from the appellant.

Stage 2.

If the grievance is not resolved at Stage 1, or if a reply is not forthcoming from the Trustee Chairman within thirty days, the member(s) may request in writing, which at their next Trustee meeting, the Trustees allow the member(s) to attend the meeting during the period that the grievance is being considered. The member(s) will be allowed to make an oral submission on the grievance. The Trustees will then reconsider the issue and must communicate its decision to the appellant within thirty days.

Stage 3.

If the issue remains unresolved after Stage 2, the member(s) may request an independent hearing. The Trustees shall grant such a hearing. Appeals at Stage 3 will be heard by an individual or group of individuals with appropriate expertise, agreed by both parties to the dispute. From the date of appointment of the person(s) hearing the appeal, the case will be heard and the decision taken will be communicated to both parties within three months. The person(s) hearing the case will decide on the apportionment of costs, as appropriate.

Stage 4.

Any dispute that remains unresolved after Stage 3 may be pursued by invoking provisions under the legal personality of the Society.